

CONSERVE & \$AVE™

2024 RESIDENTIAL FURNACE/BOILER 2-YEAR CLEAN & TUNE-UP REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill)	Account Number			
Installation Address	City	State	Zip Code	
Mailing Address (if different from installation address)	City	State	Zip Code	
Contact Phone Number (with area code)	Home	Cell	Other:	E-mail Address

Step 2:



Please apply rebate to my account.

Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & SAVE™? (pick one)

<input type="checkbox"/> Retailer/Vendor	<input type="checkbox"/> Social Media	<input type="checkbox"/> TV	<input type="checkbox"/> Utility Newsletter	<input type="checkbox"/> Utility Representative	<input type="checkbox"/> Utility Web Site	<input type="checkbox"/> Other _____
<input type="checkbox"/> Billboard	<input type="checkbox"/> Chamber of Commerce	<input type="checkbox"/> Contractor	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Radio		

Step 4:

I am a: Residential Customer Commercial Customer	My building type is: Single Family Multi-Family <i>buildings with 2 or more units</i>	I am a: Owner/Occupant Owner/Non-Occupant Renter	My home/business is heated by: Electric Gas Don't Know	My water heating is: Electric Gas Don't Know
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SIGNATURE: By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

- I have completely filled out Section A
- I have read, understand, and agree to the terms and conditions – Section D, #1
- I have attached all support materials – Section D, #4
- All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE _____ Date _____

TECHNICIAN SIGNATURE _____ Date _____

Allow 6-8 weeks for processing.
Missing or incorrect information will increase the processing time.

TEAMING UP TO SAVE YOU MONEY

AUSTIN UTILITIES
Commission for Better Living

OWATONNA PUBLIC UTILITIES

CONSERVE & \$AVE™

OFFICE USE ONLY

Gas Electric Water **Total Rebate Amount:**

Date Received _____
Date Processed _____

Appliance/Equipment _____

\$

ID _____ Verified By _____ FILE NAME: _____

SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT

ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC OR BOILER SERVICE TECHNICIAN.

Business Name _____		Technician Name _____	
Mailing Address _____	City _____	State _____	Zip Code _____
Daytime Phone Number (with area code) _____		E-mail Address _____	

SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT

EQUIPMENT INFORMATION: Furnace Boiler

Manufacturer _____	Serial Number _____
Model Name _____	Model Number _____
BTU Rating _____	Rated Efficiency (AFUE%) _____

SERVICE INFORMATION: Date of Service: _____ Cost of Service: _____

FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST (please include separate sheets for multiple units):

TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!

- | | |
|--|--|
| Check filter; change as needed. | Complete visual inspection of system piping and insulation. |
| Check fan/pump motor; lubricate as needed. | Check adequacy of combustion air intake. |
| Clean burners, combustion chamber and heat exchange surface,
Adjust air-flow and reduce excessive stack temperatures. | Adjust burner and gas input, manual, or motorized draft control. |
| Clean and inspect burner nozzle. | Check proper venting. |
| Clean burners, combustion chamber and heat exchange surface,
when weather or operating schedule permits. | Check safety controls. |

SECTION D. REBATE APPLICATION CHECKLIST

This program offers a \$25 rebate for the completion of a professional clean and tune-up of your furnace or boiler. Use this checklist to complete the steps to receive your rebates:

- Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application. Each service address is eligible every other year.
 - The utility reserves the right to apply rebates to past due accounts.
 - Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
 - The Furnace/Boiler Clean & Tune-Up must be performed by a professional HVAC or boiler service technician. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Furnace/Boiler Clean & Tune-Up provided by the service technician.
 - The Furnace/Boiler Clean & Tune-Up must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the previous year's purchases must be received by March 31.
 - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
 - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- Sign and date the application.
- Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- Submit completed forms and required documentation to your utility provider:

Austin Utilities
Apply by Mail: Attn: Rebate Processing
 1908 14th St NE
 Austin, MN 55912-4904
 507-433-8886
Apply Online: www.austinutilities.com
Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities
Apply by Mail: Attn: Rebate Processing
 PO Box 800
 Owatonna, MN 55060-0800
 507-451-2480
Apply Online: www.owatonnautilities.com
Apply by Email: rebates@owatonnautilities.com